Miami Jackson Senior High School
Community Service Project Proposal Checklist

Student’s Name_________________________   ID#_____________________

Grade_______________________________

**You are required to complete a minimum of 15 hours of community service to meet the graduation requirement.

Follow the checklist below to ensure accuracy and acceptance of your proposal by including the items listed for submission with your proposal packet.

____ Project Proposal sheet describing the nature of your community service project

____ Business card or letter on letterhead from the place where your community hours will be performed indicating the number of hours served and the name of the contact person

____ Student’s signature on proposal sheet

____ Parent / Guardian’s signature on proposal sheet
COMMUNITY SERVICE PROJECT PROPOSAL

Student's Name: ________________________________  I.D. #: ____________________________

School: Miami Jackson Senior High

Grade Level: _______________  Title of Project: _______________________________________

Project Starting Date: ____________________________

DIRECTIONS:
1. Complete the Proposal form in ink and sign it. Print clearly or type. Attach additional page(s), as needed.
2. Have the Proposal form signed by a parent or guardian.
3. Submit the Proposal for approval and signature. All students submit the form to the appropriate counselor.

PROJECT DESCRIPTION – What is your project? Be specific about what you will do.

NEED – Why is this project needed? For whom will it be valuable?

FINAL RESULTS – What do you hope to accomplish as result of your work?

I have reviewed my son's/daughter's Community Service Project Proposal and I understand that a community service project must be completed in order to meet the graduation requirements for Miami-Dade County Public Schools.

Parent/ Guardian’s Signature: ________________________________________________________

Student’s Signature: _______________________________________________________________

Signature of Approving Counselor: ___________________________________________________

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